

To all parents who use the Government Tax Free Childcare scheme.

As usage of childcare is on the increase and demand for places is escalating, I just wanted to remind you that if you are using the Government tax free childcare scheme, you need to make your claims in advance of booking childcare.

This is so that a credit can be added to your account manually by the office, allowing you to book sessions as required online. As you know the system does not allow bookings to be made unless there is a credit amount on the account. An email to the office confirming an amount has been sent to the school bank account is required along with details of the reference number and monetary split to be made to each club. Eg. Breakfast club, Stay and Play Club and in some cases the After-School Clubs.

We appreciate it can be difficult to calculate the amounts to be claimed, please contact us if we can assist in any way.

All other bookings should be made in advance using the online system to secure a place. If you want to book childcare without having made a claim, you will be responsible for paying for it upfront. The school office can make a booking on your behalf if an emergency situation arises. Please phone the school office as there is no guarantee emails get through especially in the event of staff sickness where emails may not be monitored.

You can find more information about how to make a claim for childcare vouchers on the GOV.UK website: <https://www.gov.uk/help-with-childcare-costs/childcare-vouchers>.

Charges:-

Breakfast Club £3.20 per day.

Stay and Play Club:-

- 3:15pm up until 4.45pm: £6.00
- 3:15pm up until 5:30pm: £9.00
- If a child attends an alternative after school club until 4.30pm and then wishes to join Stay and Play Club afterwards, a charge of £4.00 will be due between the hours of 4.30pm – 5.30pm.