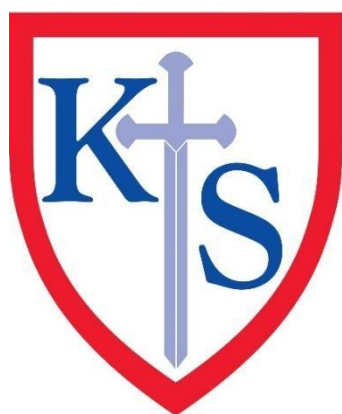


Kingsland CE Primary School

Policy for the Use of Cameras and Mobile Phones



Let your light shine

“Let your light shine before others that they may see your good deeds and glorify your Father in heaven.” Matthew 5:16

Let your light shine on our vision:

As God's children, overflowing with His light, we will shine before others to inspire, nurture and bring joy so all may embrace life in its fullness to the glory of God.

September 2026

Kingsland CE Primary School

Policy for the Use of Cameras and Mobile Phones Policy

Date for full implementation:

September 2026

Review date:

September 2027



To ensure the safety and welfare of the children in our care, this policy outlines the protocols for the use of personal mobile phones and cameras in the EYFS setting, as well as in KS1 and KS2.

Introduction and aims

At Kingsland CE Primary School, our policy aims to:

- Ensure our environment is mobile phone-free by default
- Ensure the safe, responsible and lawful use of mobile phones, where applicable
- Provide clear guidelines for the use of mobile phones for pupils, staff, parents/carers, visitors and volunteers
- Support the school's other policies, especially those related to child protection and behaviour

This policy also aims to address some of the challenges posed by mobile phones in school, such as:

- Risks to child protection
- Data protection issues
- Risk of theft, loss or damage
- Appropriate use of technology for learning purposes

Note: throughout this policy, 'mobile phones' refers to mobile phones and similar devices.

Relevant guidance

This policy meets the requirements of section 36 of the [Children's Wellbeing and Schools Act 2026](#), and the Department for Education (DfE)'s [mobile phone guidance](#) and [behaviour guidance](#). Further guidance that should be considered alongside this policy includes [Keeping Children Safe in Education](#), which sets out the expectation that all schools should be mobile phone-free environments by default.

Roles and responsibilities

All staff (including teachers, support staff and supply staff) are required to actively enforce this policy and challenge any breach of mobile phone restrictions immediately and consistently.

Volunteers, or anyone else otherwise engaged by the school, must alert a member of staff if they witness, or are aware of, a breach of this policy.

The headteacher is responsible for monitoring the policy and reviewing it every 3 years, and holding staff and pupils accountable for its implementation.

Staff will address any questions or concerns from parents/carers quickly, and clearly communicate the reasons for prohibiting the use of mobile phones.

Use of mobile phones by staff

- Personally owned mobile phones, smart watches or cameras cannot be used when in the presence of children on school premises. An urgent call should be made in an area where it cannot be heard or seen by pupils, ideally in the school office, and never in an EYFS setting.
- Personal mobiles, smart watches, cameras or video recorders should not be used to record classroom / playground activities or on visits. Only school equipment should be used.
- Photographs and recordings should only be stored on a school computer / device. Photographs and recordings of pupils will only be used in accordance with parental consent preferences

There may be circumstances in which it's appropriate for a member of staff to have use of their phone during contact time, for personal reasons. For instance (this list is non-exhaustive):

- For emergency contact by their child, or their child's school
- In the case of acutely ill dependents or family members

The headteacher will decide on a case-by-basis whether to allow for special arrangements.

If special arrangements are not deemed necessary, school staff can use the school office number 01568 708436 as a point of emergency contact.

In some circumstances, it may be appropriate for staff to use personal mobile phones or a similar device during the school day in front of pupils for work. Such circumstances may include, but are not limited to:

- Use of multi-factor authentication
- Emergency evacuations
- Supervising off-site trips
- Supervising residential visits

In these circumstances, staff will:

- Use their mobile phones in an appropriate and professional manner, in line with our staff code of conduct
- Not use their phones to take photographs or recordings of pupils, their work, or anything else that could identify a pupil
- Refrain from using their phones to contact parents/carers. If necessary, contact must be made via the school office

Use of mobile phones by parents/carers, volunteers and visitors

No parent / carer is permitted to use their mobile phone / smart watch or use its camera facility whilst inside school buildings or on the school site, or in relation to school-based activities, unless granted specific permission by the headteacher.

In the case of class / school productions and other school-based activities, parents / carers are only permitted to take photographs of their own child in accordance with school data protection protocols.

Use of mobile phones by pupils

Children are not expected to bring in their own mobile phones. If a child requires a mobile phone to be brought to school for any reason, this must be agreed beforehand by the headteacher and stored during school time in the school office. Children are not permitted to use mobile phones on the school premises.

Use of smartwatches by pupils

The DfE's statutory [mobile phones guidance](#) includes in the term 'mobile phones' all devices with communications and smart technology that the school chooses to include in its policy.

Smartwatches are wristwatches with smart technology in them. They can be used to tell the time, send and receive text and voice messages, make calls and listen to music. Some smartwatches have wellness and health-related features. Pupils are not permitted smart watches in school.

Related school policies:

- Safeguarding and Child Protection Policy
- E-safety Policy
- Staff Code of Conduct